



**GRATEFUL HEART ANIMAL SANCTUARY,
INC,**
47022 Lakeview Road
Big Bear Lake, CA 92314
909-979-9333

VOLUNTEER APPLICATION

All information in this document is confidential.
Please print.

First Name: _____ **Last Name:** _____ **Middle Initial:** _____

Physical Address:

Cell Phone: _____ **Home Phone:** _____

Date of Birth: _____

Physical or Mental Limitations:

VOLUNTEER EXPERIENCE:

Interests, skills:

Organizations or Clubs you belong to:

Have you ever volunteered for a nonprofit organization before? _____

Name of Organization(s) and Phone Number(s):

Describe the work you did with your Volunteer Commitments:

May we contact the Organization(s)? _____

PLEASE NOTE THAT WE REQUIRE A MINIMUM ONGOING COMMITMENT OF ONE SHIFT PER WEEK.

OUR VOLUNTEER SHIFTS ARE:

MORNING SHIFT OF 9:00 a.m. to 12:00 p.m.

**AND AFTERNOON SHIFT OF 3:00 p.m. to 6:00 p.m. (spring and summer)
and 2:00p.m. to 4:00 p.m. (fall and winter).**

YOUR AVAILABILITY

MORNING SHIFT

Preferred Day(s) (Please Circle): MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY
SATURDAY SUNDAY

AFTERNOON SHIFT

Preferred Day(s) (Please Circle): MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY
SATURDAY SUNDAY

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EMPLOYMENT HISTORY

Retired (please circle): YES NO

Current Employer:

Employers Phone Number including area code: _____

Employer's Address:

Date Employment Began: _____ **Please Circle:** FULL TIME PART TIME

Job Title: _____

Description of Duties:

Name of Supervisor: _____

May we contact your employer? _____

Previous Employer if not currently employed:

Employers Phone Number including area code: _____

Employer's Address:

Date Employment Began: _____ **Please Circle:** FULL TIME PART TIME

Job Title: _____

Description of Duties:

Name of Supervisor: _____

May we contact your employer? _____

REFERENCES

Name: _____ Relationship: _____

Phone Number including Area Code: _____

Mailing Address:

Name: _____ Relationship: _____

Phone Number including Area Code: _____

Mailing Address:

Name: _____ Relationship: _____

Phone Number including Area Code: _____

Mailing Address:

IN CASE OF EMERGENCY, PLEASE NOTIFY

1) Name: _____ Relationship: _____

Cell Phone Number including area code: _____

Other Phone Number including area code: _____

2) Name: _____ Relationship: _____

Cell Phone Number including area code: _____

Other Phone Number including area code: _____

DRIVING INFORMATION

If you are volunteering for a position that requires driving, [nonprofit] requires a valid driver's license and proof of automobile insurance. Are you able to use your automobile if the volunteer position requires one? _____

As a volunteer, I agree to provide a valid driver's license number and proof of automobile insurance. I agree to mail or deliver copies of these documents to Grateful Heart Animal Sanctuary, so that they can be filed with this application.

I will immediately notify my volunteer supervisor if my driver's license is restricted, suspended, revoked, or expired.

Insurance Carrier: _____ **Policy #:** _____

Driver's License #: _____ **State of Issue:** _____ **Expiration Date:** _____

Signature of Applicant: _____ **Date:** _____

CRIMINAL HISTORY

Have you ever been convicted of a misdemeanor or felony, or are any misdemeanor or felony charges pending against you? Yes _____ No _____ If yes, please explain below. (Note: Answering yes will not automatically prohibit individuals from becoming volunteers, but will be considered with respect to time, circumstances, seriousness and relationship to volunteer responsibilities. Some volunteer positions may require a background check. If you are selected for one of those assignments, you will be provided with a separate criminal background check authorization form.)

BACKGROUND CHECK

Grateful Heart Animal Sanctuary reserves the right to do a background check on any volunteer of Grateful Heart Animal Sanctuary at any time while said person is an active volunteer. Grateful Heart Animal Sanctuary also reserve the right to require fingerprinting at any time while said persons is an active volunteer at Grateful Heart Animal Sanctuary. Fingerprinting will be done at Grateful Heart Animal Sanctuary's expense.

Please provide your information below:

Full Legal Name: _____

Driver's License #: _____ **State of Issue:** _____ **Expiration Date:** _____

By providing my signature I acknowledge and accept this policy during my active participation as a volunteer.

Signature of Applicant: _____ **Date:** _____

My signature below certifies that all statements made on this application are true, complete and correct to the best of my knowledge and belief. I understand these statements are subject to verification. I understand that falsification on this application can disqualify me from consideration or result in my volunteer services being denied. Furthermore, my signature below provides my authorization to [nonprofit] to conduct driver license and motor vehicle record checks as needed, as well as reference checks to determine my suitability for placement.

I hereby release all parties from any liability for furnishing this information.

Signature of Applicant: _____ Date: _____

Grateful Heart Animal Sanctuary, Inc. acknowledges that equal opportunity for all persons is a fundamental human value. Each volunteer applicant will be considered on the basis of individual ability and merit, without regard to race, color, age, religion, national origin, disability, sexual orientation, sex, or marital status.

PARENTAL CONSENT (to be completed if applicant is under 18 years of age)

I give my consent for my child, named on page one of this application, to provide volunteer services to [nonprofit] I also give [nonprofit] my consent to obtain any emergency medical treatment necessary for the safety of my child.

Signature of Parent/Legal Guardian: _____ Date: _____

Printed Name of Parent/Legal Guardian: _____

Physical Address of Parent/Legal Guardian:

Phone Number including area code of Parent/Legal Guardian: _____

Driver's License Number of Parent/Legal Guardian: _____

State of Issue: _____ Expiration Date: _____